#### Instructions for Registration

This Guide is prepared to help candidates fill the online application form for PG Medical Entrance exam 2016.Please go through the entire document before starting to fill the application form.

- If you are an existing user then log in with your User id and Password, else, click on"click here" to register.
- Preferred browser for filling up the application form is Internet Explorer version (7 to 11) or Mozilla Firefox (14 to 34) or Google chrome (20 to 36)
- Once the application form is submitted online no changes can be made to the same. Candidates are requested to save the form and review all details before submitting the same online. Incase of any clarification please contact Helpdesk before submitting the form online.

	PGET 2016/Uni-GAUGE PGMD 2016	ERA FOUNDATION
	Login	
Login if already registered or click here Application No. Password	e to register.	
	Version 10.00.01	

#### Instructions to fill the Registration Form.

1. Enter your full Name (as it appears in your CLASS 10<sup>th</sup>/ SSLC Marks Card).

#### 2. Course applying for i.e. Faculty

Select the course Medical / Dental. Please ensure that you meet the eligibility criteria for the course you select. Refer Brochure.

**3. Your Email ID and Mobile Number.** 

4. Please select Unique ID Proof (Voter ID, Passport, PAN Card, Driving Licence and Adhar Card)

Comed K COM	EDK PGET 20	)16/Uni-GA		0 2016	ERA
	Registra	ation form 20	)1 <mark>6</mark>		
Note Kindly use Internet Explorer(vers Please fill below details and submit t After receiving User ID and Password	on 7 to 11) or Mozilla Firefox he form to receive the User ID please login to fill the applica	(14 to 32) or Google CI and Password through 1 fion form and submit.	nrome(20 to 34) to fill the Mail and/or SMS.	Application Form.	
Registration Form					
•Name of the applicant	irst Name) (Mi	ddle Name)	(Last Name)	0	
	Faculty	Medical O Dental			
	* Email ID				
	Confirm Email ID				
	* Mobile No				
		(Enter your 10 digit wit	hout prefixing 0)		
	Confirm Mobile No				
	*Unique ID Proof	Select	▼ 0		
	Please enter the let If the image is not clear, clic	ters displayed in the im k on "Can't read the text	age below. ? Get a new image"		
	Type the text show Enter 7 characters. No special charact	2 D E 5 n In the Image above. No spaces: es. No UPPER CASE.	Get New Image		
					Submit
	83	(oncion 10.00.01			

After successful registration, you will receive a User id and Password on your registered Mobile Number and e mail id. You may click on **EDIT** button (Right hand top corner) to be directed to Application Form.

Log in with your USER ID and PASSWORD to complete the application process.

## **Instructions for filling the Online Application Form**

Candidates are advised to go through the instructions carefully before filling up the online application form.

Candidates please note that the application fee being collected along with the online application form is towards meeting the expenses for conduct of the test and other incidental expenses.

## Explanation of the fields that needs to be filled up in the application form:

#### 1. Father's Name

Enter your Father's full Name.

## 2. Date of Birth

Provide your date of birth in **DD/MM/YYYY** format only as **in CLASS 10<sup>th</sup> / SSLC Marks Card.** For e.g.: If your date of birth is 24<sup>th</sup>August1992, fill as 24/08/1992.

#### 3. Gender

Select the appropriate option.

## 4. Nationality

Select your nationality.

- Indian Citizens who have studied for MBBS/BDS degrees in colleges recognized by MCI/DCI and GOI and affiliated to any university established by law in India are eligible.
- Overseas Citizen of India (OCI) registered under Section 7A of Citizenship Act 1955 are also eligible to appear in this test and all terms and conditions applicable for Indian Nationals.

## 5. Category

Select the Category you belong to GM / SC / ST (All India) and OBC

If OBC, Select the Sub-category CAT 1, CAT 2A, CAT 2B, CAT 3A , CAT 3B or

Others

COMEDK PGET 2016/0	Uni-GAUGE	PGMD 2016
Applicatio	on Form	
e Kindly use Internet Explorer(version 7 to 11) or Mozilla Firefox(14 to 34 Fill in the details, use Mouse to move between fields for entry of data instead of us Click here to login to the application form.	I) or Google Chrome(20 to ing Tab Key. Fields marked wit	36) to fill in the Application Form. h *are mandatory.
Personal Details		
culty@		
Faculty 🖲 Medical 🔘 Dental		
onal Information:		
*Name of the applicant: SURAKSHITH (First Name) (Mic	ldle Name)	r 2 (Last Name)
*Father's Name: (First Name) (Mic	ddle Name)	(Last Name)
er Personal Information		
*Date of Birth 01/11/2000 🔟 🕥	*Gender	Male O Female O Others
*Nationality 🛛 🖲 Indian 🔘 Overseas Citizen of India	* Parents/Applicant's Annual Income:	
*Category Other Backward Classes(Of V	*Sub Category	Others 🔻
*Linguistic MinoritySelect	*Religious Minority	Select V

All the supporting documents are to be produced in original:-

- 1. At the time of Counselling in respect of candidates applying to COMEDK Institutions.
- 2. During the admission process at the respective institutions if the candidates are applying for Uni-GAUGE member institutions.

ERA Foundation does not validate any declaration made by any candidates.

(\*) Declaration once made in the application with regard to the category status like GM / SC / ST / OBC and Minority etc., will not be changed subsequently under any circumstances. The candidates are cautioned to fill in the application form with great care about the category status.

#### 6. Address

Provide your **Present address for correspondence and also the Permanent address** in the space given.

All communications from ERA/ COMEDK will be sent to you via email or SMS or at the address given as correspondence address. Please use blank spaces to separate words.

Do not mention your City, State and Pin code in the address field

## 7. State

Select the State from the list (Incase of unavailability any State name then select the "Others" and write the State name in the text Box.)

#### 8. District

Select the District from the list (Incase of unavailability of any District name then select "Others" and write the District name in the text Box.)

#### 9. PIN Code

Enter the appropriate 6-digit PIN code.

#### 10. Mobile No.

Enter your 10 digit Mobile number correctly (without pre-fixing ZERO). Please note all important communications will be sent to this Mobile number.

#### 11. Email-ID:

Enter your valid Email ID for speedy correspondence. The important communications will be sent on this Email id. Hence ensure that the correct and valid Email id is entered.

#### 12. Phone No.

Enter your Landline Phone number if any with the relevant STD Code, use zero prefixed to the STD code and your telephone number.

Example: If STD code is 080 and the telephone number is 6726720 then Enter the STD code as "080" in first Field and then telephone number "6726720" in next field.

#### **13. Qualifying Exam:**

Select the type of qualifying exam either MBBS / BDS.

#### 14. Month / Year of passing:

Select the month and year of passing of the Final Year MBBS/BDS.

**Note**: Applicants who have appeared in the qualifying examination in March / April 2015 and whose results have not yet been declared can also apply for register/apply for entrance exam. Refer the eligibility criteria details in the Brochure.

#### **15. Type of University:**

Select the University type studied (Indian/Foreign).

#### **16.MCI/DCI/State council registration Number:**

Enter your MCI/DCI/State council registration number as applicable.

#### 17. University:

Enter the Name of University.

#### **18. University City:**

Enter the Name of the City where your MBBS/BDS University is located.

#### **19. Internship:**

Select the Internship status whether completed or completing (if completing, it should be on or before 30/04/2016 i.e.  $30^{th}$  April 2016).

#### • Month and Year of Completing Internship:

Select the Month and Year by which Internship will be completed (should be on or before 30/04/2016 i.e.  $30^{th}$  April 2016).

#### 20. Whether appeared for COMEDK Exam in Previous year.

Select Yes/No

And also fill No of attempts in COMEDK Exam.

#### 21. Name of the Institution Last Studied.

Enter Your Last Studied Institution Name.

#### 22. Other entrance exams being pursued

Select the entrance exams you are pursuing for getting a PG Medical or Dental seat. Example AIIMS PG, COMEDK PG, Others : <in the text box enter the entrance exam and the University>. This is just for information collation only.

#### 23. Marks Obtained

Please enter the total marks obtained in each year during the course of study in M.B.B.S. / B.D.S. Please ensure that the marks entered by you include the marks obtained in the <u>theory, practical papers, internal Assessment, grace marks</u>, and viva also for all the subjects of the respective years. Marks obtained in the University Exam during the successful attempt should alone be entered. Also mention the number of additional attempts you have taken to clear the respective years. Once you have filled up all the marks and the additional attempts year wise in the relevant columns, cross verify with the <u>"G ran d Total"</u>.

In the case of candidates who have studied in foreign university where the marking system may not be prevalent and **only grades are given**, they may indicate the grade, **giving marks equivalent ranges issued by the university** in which thecandidate has studied.

Documents in a language other than English should be accompanied by a **translated English copy authenticated and notarized** ( at time of counselling and admission process)

<u>Note:-</u> For Number of additional attempts Please indicate the additional attempts only. <u>Example :-1<sup>st</sup> attempt select "0" , 2<sup>nd</sup> attempt select "1" and so on.</u>

*Qua	ifying examination	BDS	•		*Year of passing/ Appeared	2006	•	0
*	Type of University	Indian	T		*MCI/DCI/State Council Registration Number			
	*University City				*Internship status	Select	•	
ہ* Com	Month and Year of pleting Internship	01/01/2015			*University Name			
Sr.No	Course Year		Number of Addit	tional Attempts	Max. Marks		Marks obtain	ned
ir.No	Course Year		Number of Addi	tional Attempts	Max. Marks		Marks obtain	ned
	*1st Year		Select	•				
2.	*2nd Year		Select	•				
3.	*3rd Year		Select	•				
4.	*Final Year		Select	•				
Total								
*Nam	e of Institution last studied			]				
*Wh	ether appeared for	Calaat	_	1				

# 24. Scanned Copy Upload Image and Documents; Instructions for Photograph & Signature:

- 1. In the photograph (colored and taken in light background), the face should occupy about 50% of the area and with a full face view looking into the camera directly. The main features of the face must not be covered by hair of the head, any cloth or any shadow, Forehead, Eyes, Nose and Chin should be clearly visible.
- 2. Please upload the "Unique ID Proof" selected in application Form.
- 3. The photograph and signature should be in JPEG image format.
- 4. To view your uploaded Document please click on Click here to Download.

Document / Image Upload	×
Document Uploadhere	
	Click Here to Download
* Document Uploadhere : Choose file No file chosen Upload	
<ol> <li>Please upload scanned document.(Maximum 150KB Size, Only PDF or JPG/JPEG files).</li> </ol>	
Close This Window	

#### 25. Exam City Preference:

Please select 3 different cities in order of preference or priority.

ERA FOUNDATION/COMEDK, reserves the right to allot any other Exam City other than the preferences given by the applicant.

#### 26. Payment details:

## • Applying for :

Select from the list of options available i.e Only COMEDK PGET2016/Only Uni-GAUGE PGMD 2016/ Both COMEDK PGET 2016 and Uni-GAUGE PGMD 2016. Candidates interested in applying for both COMEDK PGET and Uni-GAUGE PGMD has to select "Both COMEDK PGET and Uni-GAUGE PGMD- Rs. 4,500/-" and submit only one application form.

No changes can be made once application form is submitted online.

## • Payment Type

## a. If selected Online:

Pay the application fee online through, Credit Card, Debit Card or Net Banking.

## **b. If Selected Offline:**

Offline Payment can be through Bank Challan at any branch of Axis Bank

- i. Select Offline (Challan based) Payment option.
- ii. Enter Captcha and Submit the application (Ensure to check entered details before submission )
- iii. On Application view page, there will be a Tab "Challan"
- iv. Click on the Challan Tab and Download the Pre-printed Challan
- v. Take Print out of the Challan
- vi. Make the Application fees payment in authorized Axis bank branches.
- vii. Re-Log in to the Application Portal.
- viii. Upload the Signed/Sealed Challan scanned copy.
- ix. Enter the Signed/Sealed Challan details.
- x. Submit the Application

* Please upload scan image of "Unique ID proof" Selected in applic	cation form. Pl	sase click here to upload.			
* Please upload scanned copies of your Photo and Signature here					
Exam City Preference 📀					
*Exam City P	reference 1:	Select	•		
• Exam: City P	reference 2:	Select	•		
*Exam City P	reference 3:	Select	•		
Payment Details					
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit	GAUGE PGMD 20	016 OR COMEDK PGET 201	6 OR BOTH at th	e time of filling payment def	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */	GAUGE PGMD 24 tted online. Applying For	Di6 OR COMEDK PGET 201	6 OR BOTH at th	e time of filling payment det	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ * Payme	GAUGE PGMD 21 tted online. Applying For yment Type: @ ent Amount:	Select Online(Credit card/Debit C	6 OR BOTH at th and/Net Banking)	e time of filling payment der	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ *Payme	GAUGE PGMD 21 tted online. Applying For yment Type: ent Amount:	Select Online(Credit, card/Debit, C	● OR BOTH at the and/Net Banking) anvenience charg	e time of filling payment der Offline(Challan Based) es.	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ *Payme	GAUGE PGMD 21 tted online. Applying For yment Type: ent Amount:	Select Online(Credit card/Debit C	or Correct of Correct	e time of filling payment der	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ * Pay * Payme	GAUGE PGMD 21 tted online. Applying For yment Type: ent Amount:	Select Online(Credit, card/Debit, C	■ OR BOTH at the and/Net Banking)	e time of filling payment det	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ *Payne *Payne	GAUGE PGMD 24 tted online. Applying For yment Type: @ ent Amount: X d v	Select Online(Credit card/Debit C Inclusive of C	■ or BOTH at the ard/Net Banking)	e time of filling payment der Offline(Challan Based) es.	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ *Payme *Payme *Payme *Payme *Payme * * * * * * * * * * * * *	GAUGE PGMD 24 ted online. Applying For yment Type: @ ent Amount: ent Amount: t shown in the imag sciers. No spaces. No spaces.	Select Online(Credit card/Debit C Inclusive of C	■ or BOTH at the ard/Net Banking)	e time of filling payment det	tails
Note Candidate can exercise the option of choosing either Uni- . No changes can be made once application form is submit */ * Payne *Payne *Payne *Payne *Payne * * * * * * * * * * * * *	GAUGE PGMD 24 ted online. Applying For yment Type: @ ent Amount: x d v tshown in the imageneties. No spaces. haracters. No UPPE	Select Online(Credit card/Debit C Inclusive of C Get New image e above. RCASE	■ or BOTH at the and/Net Banking)	e time of filling payment der Offline(Challan Based) es.	tails

27. After Submit your Application, If you are paying through Online Mode you will be directed to Citrus website to do the payment.

R		
Guest Checkout		
* Name	Enter First Name Enter Last Name	
* Email	Enter Email Address	
* Address	Enter Address	
	India	
	City Pincode Enter State	
* Mobile	Enter Mobile Number	

28. For Offline payment after submitting you will be directed to download the challan. After downloading the challan do the payment in Axis bank and upload the challan doing the Re-login.

## **29.** Original Certificates and Documents Required at the time of counselling for COMEDK Applicant.

- 1. Original copy of SSLC/10<sup>th</sup> STD Marks card.
- 2. Medical/Dental Council Registration certificate.
- 3. Original Unique ID Proof Mentioned in Application Form.
- 4. Attempt Certificate.
- 5. Caste category certificate.
- 6. Internship completion certificate.

#### **30. Declaration**

The candidate must sign the declaration in the space provided for the same in the application form. The Date and Place must also be filled up in the application form.

Any application form without the signature of the candidate is liable to be rejected without any further correspondence.

	Save Submit
<ul> <li>I hereby declare that the information given above is true and correct to the best of my knowledge and belief. I further the time of admission / counseling relevant to my claims made in the application. I also agree to forfeit my claim for ac relevant original certificates.</li> <li>I shall abide by the Rules and Regulations of the Universities.</li> </ul>	declare to produce all certificates in original imission in the event of failure to produce t
I understand that the Application fees once paid will not be refunded under any circumstances.	
I declare that I have read the Brochure, instructions and I am conversant with the Online process of submission of app I hereby declare that I am an Indian National / Overseas Officer of India.	plication.
eclaration	
6.Interenship completion certificate,	
5 .Caste category certificate:	
4 Attempt certificate:	
3.Original Unique ID Proof mentioned in Application form:	
2.Medical/Dental Council Registration Certificate.	
1.Original copyof SSLC/10th STD Marks card.	

## **Assistance / Facilities to candidates**

In order to provide timely information to the candidates about their applications, or the entrance test, or the results thereof, ERA Foundation and COMEDK has made the following arrangements:

The ERA/COMEDK Toll free telephone number is 18001036182 . The ERA Office is operational from **10:00 am to 6:00 pm**, **Monday to Friday**, and from **10:00 am to 1:00 pm on Saturday**. The ERA office is not operational on Sunday and other public holidays.

Candidates can send their queries through E-mail at <u>helpdesk@erafoundationindia.org</u>.

Visit our website <u>www.Unigauge.com</u> or <u>www.COMEDK.org</u> for details and procedure. \_

Please note that printed Brochures and Applications are not sold.